

Scope of Work

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I. SCOPE OF SOLICITATION

Clemson University is seeking offers for a Genetec Omnicast Server Software Upgrade as outlined herein. Award will be made to one Offeror. Award will be made to the lowest responsible and responsive bidder(s).

MAXIMUM CONTRACT PERIOD - ESTIMATED

Start date for Software Maintenance Agreement: 05/16/2011 End date: 05/15/2012. Dates provided are estimates only. Any resulting contract will begin on the date specified in the notice of award.

II. INSTRUCTIONS TO OFFERORS

1. **INFORMATION FOR OFFERORS TO SUBMIT - In addition to information requested** elsewhere in this solicitation, Offerors should submit the following information for purposes of evaluation:

- All Offerors must include a breakdown of costs with detailed product information with offer as a separate appendix to include any credits for existing license. Any deviation from specifications, indicated herein, must be clearly pointed out; otherwise, it will be considered that items offered are in strict compliance with these specifications, and successful bidder will be held responsible. Include Offeror's name on the cover of any specifications or descriptive literature submitted with offer.

III. SCOPE OF WORK / SPECIFICATIONS

Clemson University Housing area currently has an embedded base of security cameras running on Genetec Omnicast Pro Software. This software is installed on a server in the Housing area. In order to accommodate growth in the system, it is necessary for Clemson to upgrade this server software to the Omnicast Enterprise Software. The Housing area has a total of 89 Omnicast Pro software licenses with an annual software

maintenance agreement that will expire 05/16/2011. In order to accommodate these 89 current licenses and maintenance, we are requesting pricing for an upgrade to the Genetec Omnicast Enterprise for all 89 existing licenses along with a software maintenance agreement to begin upon contract award for a one-year period. Clemson University would like to take advantage of any credit for existing licenses. Therefore, breakdown in pricing for Section VI, Bidding Schedule must reflect any credits.

Clemson University Housing area currently has 42 cameras in inventory for future expansion of their system. These cameras do not have any software license associated with them at this time. However, these cameras will need Genetec software license as well as a software maintenance agreement. Therefore, we are requesting an option for additional Genetec Enterprise Software licenses to be added at a later date along with the software maintenance agreement. See Section VI, Bidding Schedule.

IV. TERMS AND CONDITIONS – SPECIAL

Not Applicable

V. APPENDICES TO SCOPE OF WORK

Not Applicable

VI. BIDDING SCHEDULE

See Attached

VI. BIDDING SCHEDULE

BIDDING SCHEDULE: Notwithstanding any other instructions herein, you shall submit the following price information as a separate document. Please complete this section and re-attach to online bid document.

Vendor Name: _____

Fax #: _____

Contact Person: _____

Telephone #: _____

Delivery Time: _____

ITEM	QTY	U/M	DESCRIPTION	UNIT PRICE	TOTAL PRICE
001	1	Lot	Genetec Omnicast Server Software Upgrade from Pro to Enterprise to cover a total of 89 cameras initially as specified in Section III, Scope of Work. Breakdown of this costs must be included in separate appendix by attaching to bid response in online bid document.		\$ _____
002	1	Year	Software Maintenance Agreement to cover 89 cameras being upgraded above in line item 001. Breakdown of this costs must be included in separate appendix by attaching to bid response in online bid document.		\$ _____
003	1	Lot	Genetec Omnicast Enterprise software license for a total of 42 additional cameras to be installed at a later date this year as specified in Section III, Scope of Work. Breakdown of this costs must be included in separate appendix by attaching to bid response in online bid document.		\$ _____

004	1	Year	Software Maintenance Agreement to cover 42 additional cameras as specified in line item #003 above. Breakdown of this costs must be included in separate appendix by attaching to bid response in online bid document.	\$ _____
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TOTAL \$ _____
(Must transfer total above to Line Item 1 in online bidding system for evaluation purposes.)

Total above for lines 1-4 will be used for evaluation purposes and considered to be the fixed costs.

Optional Items (These items will not be used for evaluation purposes and may be negotiated prior to contract award).

001	2	Year	Software Maintenance Agreement to cover 89 cameras being upgraded above in line item 001. Breakdown of this costs must be included in separate appendix by attaching to bid response in online bid document.	\$ _____
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002	3	Year	Software Maintenance Agreement to cover 89 cameras being upgraded above in line item 001. Breakdown of this costs must be included in separate appendix by attaching to bid response in online bid document.	\$ _____
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003	5	Year	Software Maintenance Agreement to cover 89 cameras being upgraded above in line item 001. Breakdown of this costs must be included in separate appendix by attaching to bid response in online bid document.	\$ _____
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004	2	Year	Software Maintenance Agreement to	\$ _____
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cover 42 additional cameras as specified in line item #003 above. Breakdown of this costs must be included in separate appendix by attaching to bid response in online bid document.

005	3	Year	Software Maintenance Agreement to cover 42 additional cameras as specified in line item #003 above. Breakdown of this costs must be included in separate appendix by attaching to bid response in online bid document.	\$ _____
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006	5	Year	Software Maintenance Agreement to cover 42 additional cameras as specified in line item #003 above. Breakdown of this costs must be included in separate appendix by attaching to bid response in online bid document.	\$ _____
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